



CITY OF FALLS CHURCH

RECRUITMENT ANNOUNCEMENT **Juvenile and Adult Probation Counselor** **(English/Spanish Fluency Preferred)**

This position is a challenging opportunity for career growth. The City of Falls Church needs an experienced professional to provide a variety of juvenile probation services for Falls Church City's Juvenile and Domestic Relations District Court.

RESPONSIBILITIES:

- Provide counseling, supervision and probation services to a caseload including primarily juvenile offenders and their families.
- Provide probation services to adult, domestic offenders, including some that are foreign-born.
- Provide case management, referral, and coordination services with school, court, mental health & social service professionals;
- Conduct pre-sentence, diagnostic, and child custody investigations and provide written reports to the court;
- Prepare Social Histories, Treatment Plans and related reports;
- Represent the Court Service Unit on various interagency teams;
- Supervise a Court Services Program, i.e., the Community Service Program;
- Observe, evaluate, record, and report juvenile offender behavior & progress.

REQUIREMENTS: Graduation from an accredited college or university with major course work in social work, psychology or related field; and a minimum of one years experience required, two years preferred, in probation, social work, or similar counseling services with juveniles. Must have knowledge of human behavior, mental health, juvenile justice & social problems; rules, regulations & procedures of the juvenile court system, techniques of counseling & basic principles of human psychology; to prepare records & reports. Must possess or be able to attain a VA Driver's License. A satisfactory background investigation, physical, TB test and drug test will also be required as a condition of employment. **Spanish/English fluency is preferred.**

SALARY RANGE AND BENEFITS: \$43-71K, Starting Salary DOQ including Bilingual Abilities, plus comprehensive benefits package, including health and dental insurance, pension, deferred compensation, flexible benefits plan, college savings plan, life insurance, paid holidays, vacation and sick leave, free parking, credit union membership and more.

TO APPLY: Submit resume to City of Falls Church, Human Resources, 300 Park Avenue, Falls Church, VA 22046 or hr@fallschurchva.gov

REASONABLE ACCOMMODATION: During the selection process, applicants with disabilities may request reasonable accommodation with the agreement of the Human Resources Division; requests should be directed to the Human Resources Division. The City of Falls Church does not discriminate in employment or the provision of services on the basis of race, color, national origin, sex, religion, age or disability.

All City facilities are smoke free

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